



**Van Buren County SAFE Coalition  
November Meeting Minutes  
Location: VBCH Community Services Center  
Tuesday, November 21, 2017  
9:00 a.m.**

Meeting called to order by Melissa Daugherty at 9:00 a.m.

**Members Present:** Gloria Brown – Other Organization, Nathan Chaplin – Faith Based Organization, Melissa Daugherty – Healthcare/Other Organization/Parent, Heaven Johnson – Other Organization, Ginger Knisley – Other Organization, Lisa Plecker – Local Government, Kris Rankin – IPFS Coordinator/Parent, Kim Siegfried – Other Organization

**October Meeting Minutes approved by:** Lisa Plecker **Second:** Gloria Brown

**Topic:** Introductions

- There were new members present so Melissa asked everyone to introduce themselves.

**Topic:** Iowa Partnerships for Success Work Time

- Social Host Ordinance
  - Kris asked for volunteers to help develop the “Fiver” ad and the 3 Point Document to be shared with community members. There was a sample script for the “Fiver” in the meeting packets. Kris shared that there is a need for coalition members to be involved with the work of the coalition and owning what is being done by the coalition to address issues in Van Buren County. There is also a need to grow the active membership of the coalition; there is a need to involve more people who have a passion for substance abuse prevention in the county.
  - Gloria asked if people know about the State Social Host Ordinance. Melissa asked if this is something that would be good for the youth to work on. Everyone agreed that it would be best to have the youth develop the “Fiver” Ads for Social Host, Alcohol Restrictions at Community Events, and Alcohol Use Restrictions in Public Places; and the 3 Point Document for the Social Host Ordinance.
- Alcohol Restrictions at Community Events at Privately Owned Facilities
  - No new progress at this time. Kris will be contacting the three facilities that want to implement new policies. Kitty will be reaching out to River Valley Horse Camp. Stockport American Legion has stated that they are not interested in implementing a new policy.
- Alcohol Use Restrictions in Public Places:
  - The next step is to ask the city councils to implement an alcohol restrictions policy for their community. There are two youth interested in being a part of this presentation, but the coalition members have agreed in the past that it would be good to have adults involved in the presentation as well. Kris cannot do this presentation as she is paid through a government grant and cannot lobby for specific laws, ordinances or legislation. She can educate and inform, but cannot lobby.
  - Kris shared that there are 68 coalition members that receive the coalition emails when she sends them out. Those people also step up and help when they are able/interested. Melissa asked if Kris could email that list out to the members present at the meeting so that they can see who is involved and potentially talk to some of them to help with the city council meetings. Gloria mentioned there have been some city council member changes in the last election as well. Lisa commented that she attended the meetings in July and asked what going to these meetings would entail. Kris shared that the people attending would refer to the presentation that Lisa and Kris had given in July and then ask if they would be interested in implementing a policy like the sample one and if so would they like help from the coalition with implementing a new policy. Lisa commented that it should be simple and straightforward. Kris agreed and said it will not be a difficult thing. Ginger pointed out that it is not a big controversial ask. She also pointed out that the Social Host ask would be strengthened if the coalition had some alcohol restriction policies newly in place throughout the county. That would show interest in the issue throughout the county. Kris said she will send the list to the coalition members regularly attending the coalition meetings to review it. She pointed out that the list is also on the coalition’s website.
- Life Skills Training Curriculum – Update:
  - The second group of 7<sup>th</sup> grade students completed the Level I curriculum on November 17<sup>th</sup> and the last group started it on November 20<sup>th</sup>. They will complete the curriculum in January and then the 8<sup>th</sup> grade students will begin their rotations studying Level II of the curriculum as it builds on itself. The students continue to have good discussions and it is going well.

- Kris shared that the Iowa Department of Public Health has asked for a Memorandum of Understanding be completed by December 20<sup>th</sup> to ensure the sustainability of the Life Skills Program in the schools after the IPFS Grant ends. Kris has been working with Dr. Ewell and Mr. Banks to develop this document and it will go to the Van Buren Community School District School Board on December 6<sup>th</sup>, 2017.
- IPFS Media Campaign – Update:
  - The billboard IDPH had up has come down already. The campaign is still being displayed by all of the other media outlets that the coalition has been working with on this project. Kris asked what everyone thought about getting some new posters made for the hospitals/clinics and libraries. Everyone agreed that this is a good idea. The coalition will also be working with the youth to place it on more social media outlets. Gloria shared that the county librarians meet quarterly and someone could attend that meeting and share information with them.
  - Heaven suggested sponsoring a Facebook ad for the campaign. There was a discussion that Snap Chat is really popular in the High School at this time. Heaven suggested a filter for Snap Chat. Everyone agreed this would be a good idea to take to the YLC Members to develop. Kris shared the base for a Pandora ad is \$5000. There was a discussion on good media outlets to reach to 13-16 year olds in the county. Heaven mentioned Instagram.
  - There was a discussion on the website and how to deal with it without Grant hosting and running it. Melissa said it might be good to be a page on school's site. She also suggested Click Start. It is super easy and inexpensive. Ginger also uses them and says they are responsive and helpful. Melissa and Ginger said that Click Start would be able to transfer it all for the coalition.
  - There was a discussion on Text Remind (a reminder system that the coalition staff members can use for meeting reminders) and Melissa said she would give Kris access to the one the coalition already has to possibly utilize with the adults for coalition meetings and events.
- Capacity Worksheets:
  - The group reviewed these worksheets and members turned in the forms they had completed. Kris said she would compile them and share them at another meeting.
  - Kris shared that the coalition needs to work on engaging new members to move the work of the coalition forward now and in the future. If you know of anyone that might be interested in the work of the coalition please invite them to the meetings. Melissa asked if a coalition member could attend the Sheriff's Reserve Officers meeting and invite them personally to the coalition meeting and even suggest that they could call in to participate in the meeting. Kris said that would be possible. There was a discussion that a call in opportunity would be good to engage other members too.
- Training Attendance this year:
  - Kris let everyone know that in the IPFS Grant this year the coalition wrote in for funds for coalition members to attend AC4C Retreats (December 5&6, 2017, March 21&22, 2018, June 20&21, 2018, and September 26&27, 2018) and the Governor's Conference on Substance Abuse (April 18-19, 2018). This includes the coalition paying for food, transportation and lodging. If you are interested in attending any of these meetings/trainings please let Kris know about it.

**ACTION STEP:** Move forward with the next steps for each strategy

**By Whom:** Coalition Members

**By When:** December 19, 2017

**Topic:** Community Partnership Grant Update

- Melissa shared that this is the IDPH Tobacco Grant that is utilized with the youth.
- Continuing to work with the city councils for written ordinances that include all tobacco products as well as e-cigarettes for local ball parks. She shared this is hard to do when they are not playing ball on the fields. She is working on this, but it is a process. Keosauqua has one and Melissa just needs to make sure they have signage and are including all tobacco products.

**ACTION STEP:** Work with the city councils to implement written ordinances

**By Whom:** Melissa Daugherty

**By When:** June, 2018

**Topic:** Community Grants Report

- Community Foundation Grant of Van Buren County
  - Received \$4000 to purchase ID Scanners for Local Merchants and the Coalition for Community Event Rentals.

- The coalition staff are working with the two merchants interested in purchasing the new ID Scanners and the purchase should be completed by the end of November. It looks like there will be six units purchased with the charging base included. There will be four for the coalition to lease out for community events and then one for the Riverview Country Club and one for the Farmington American Legion. The plan is to order them as soon as possible.
- Melissa asked if Kris has been in contact with Abby Boley about the new facility opening on Highway 2. Kris said no, but that she will try to do that as soon as possible.
- Van Buren County Foundation Grant
  - Received \$1500 for the 2017-18 grant year to produce two coalition newsletters.
  - The first newsletter was mailed in August.
  - The next one will be mailed in February. The coalition staff will begin working on it in December. Kris asked that if anyone has an article or ad they would like included in the newsletter to please let her know as soon as possible.

**ACTION STEP:** Purchase new ID Scanners & Begin working on newsletter and mail it for February

**By Whom:** Kris Rankin

**By When:** November 30, 2017 & January 31, 2018

**Topic:** Warriors Ignite Update/Youth Leadership Council

- The students decided to go back to the name Youth Leadership Council during the Youth Training in October. It is because the staff at the school and students continued to call it that even after the change of name occurred last year.
- The 8<sup>th</sup> grade students are planning activities to do on December 12<sup>th</sup> for the Great American Smoke-out because their meeting date had to be moved. They will be doing a scavenger hunt, sidewalk chalk for a basketball game, and posters with tobacco facts.
- The 7<sup>th</sup> graders are working on a Hand Washing Week promotion for December with posters and activities with the school nurse. The posters are already up at the Elementary School. The activities will be at the Middle/High School.
- The High School students had a youth training in October. During that they broke up into four groups. One will be addressing the social host ordinance, one will address the policy proposals to the city councils, one will be doing peer teaching for National Drug and Alcohol Facts Week in January, and one will be doing peer teaching for Alcohol Awareness Month in April. They will also be decorating a tree for the Festival of Trees on December 2<sup>nd</sup>.
- The High School students did a Grey Out day in October to represent the “Haze” tobacco causes in a person’s mind. The Junior Class won the competition with over 20 students wearing grey. They are going to have an ice cream party for winning.
- The High School students also did “Haunted Boards” at the Middle/High School the week of Halloween with Serial Killer numbers and War Casualty numbers with Tobacco, Alcohol, and Other Drug numbers of people who die due to the use of these substances each year.

**ACTION STEP:** None

**Topic:** Rx Take Back Event Update

- Kris shared that 5 lbs. of medications were collected for the event and 57 lbs. was sent to the DEA for the event and the past 6 month’s collection at the Sheriff’s Office. This was planned on short notice and not well publicized. Next time the coalition will work harder to advertise it ahead of time. This is a wonderful opportunity to be able to have the medications collected through the drop box be destroyed easily.

**ACTION STEP:** None

**Topic:** Other Business

- Gloria shared that she and Kris had attended the Human Trafficking Symposium in Fairfield on November 11<sup>th</sup> and it was an intense conference with great information.
- Kris shared that she had included the Iowa Substance Abuse Brief for the Iowa Department of Public Health on Binge Drinking in Iowa as well as the IYS Data for Van Buren County on Youth Binge Drinking.
- Melissa shared that the Hospital will be hiring a new youth coordinator to replace Melissa.

**Next Coalition Meeting:** Tuesday, December 19, 2017 at 9:00 a.m. at the Van Buren County Hospital’s Community Services Center Conference Room.

**Meeting Adjourned:** At 10:00 a.m.

\*Meeting minutes are only a summary of the meeting.